



Consortium Guidelines for Title III

Under the Title III state formula grant, no English language learner (ELL) should be left behind in receiving the services each one deserves. Small schools may obtain funds even when they do not have enough ELL students to generate the \$10,000 grant threshold.

1. What can **small schools** do to generate a minimum grant of \$10,000 to **serve ELL** students under the **Title III** state formula grant?
(EDGAR 75.127 Group applications)
 - Associate with another local education agency (LEA) and form a **consortium**.
2. Who shall act as **applicant**?
(EDGAR 75.128 Group agreement)
 - The group agreement shall designate **one member** of the group to apply for the grant who will be the **fiscal agent**.
3. What shall be the **major components** for the **group agreement**?
 - Details the activities that each member of the group **plans to perform**.
 - **Binds each member of the group** to every statement and assurance made by the applicant in the application.
 - The applicant shall submit the **agreement with the application**.
4. What are the **responsibilities** of each member of the group?
(EDGAR 75.129 Legal responsibilities of each member)
 - **The fiscal agent shall administer all grant funds:**
 - ◇ Ensuring that the group in **accordance with Title III requirements** carries out the project.
 - **Each member of the group is legally responsible to:**
 - ◇ **Carry out the activities** it agrees to perform.
 - ◇ **Use the funds** that it receives **under the agreement** in **accordance with Title III requirements that apply to the grant**.
 - ◇ Use **an accounting system** that **permits identification of the costs paid** for its sub grants.
5. Who shall **pay consortium expenses**?
(Office of Public Instruction State and Federal Grants Handbook)
 - **The prime applicant must:**
 - ◇ Pay all expenses of the consortium directly. Consortium members may submit payroll records to the fiscal agent for reimbursement.